



## June PTA General Meeting Minutes

**Date, Time, and Location:** Wednesday, June 22, 2016, 6:00 p.m., Auditorium

**Board Members Present:** Kevin Ryan-Young (President), Julie Couser (Treasurer), Kathryn Mora (VP of Development), Aisha Johnson (Recording Secretary).

*(At least 8 association members, including a minimum of 2 board members and 6 parent members present; a quorum was reached.)*

**CALL TO ORDER:** The meeting was called to order by the Treasurer at 6:10 pm.

**Minutes:** Reading of the 5/18/16 meeting minutes was waived and minutes were accepted. There were zero (0) abstentions.

### REPORTS

**PRESIDENT'S REPORT:** presented by Kevin Ryan-Young  
Plans for 2016/2017 year – think about involvement/engagement using the seven habits

**PRINCIPAL'S REPORT:** presented by Heather Foster-Mann  
Reflections on an amazing year; showcases, performances from PK-5<sup>th</sup> grade; successful year of coming together for the kids; support of parents, staff, the administrative Cabinet.

**TREASURER'S REPORT:** presented by Julie Couser  
Closing Out 2015/2016; Vote to purchase a professional grade coffee maker – unanimously approved; Vote to grant surplus money to PS 133 - \$15,750 – the additional money Studio in the School cost for 2015/2016, \$13,000 the additional money it cost to bring on more lunch support through Kids Orbit, if accepted, check will also include reimbursements which were already approved at beginning of school year - \$18,500 for Studio Aid, \$4,000 for Classroom Library Funding; Total Check for \$51,250; Total Enrichment Funds for 2015/2016 \$142,000 - vote to approve unanimous; Going into 2016/2017; Budget Presentation & Highlights, Budget Committee - Julie Couser, Aisha Johnson, Kathryn Mora, Tim Wilkins, Julia Klise, Principal Foster-Mann met 4x between Feb and May; increasing funding for Kids Orbit, Studio in the School Theater for New Audience, Extended Day (PlayLab) Payroll; New Funding includes Creative Stages, welcome back gift to all teachers for school supplies, teacher recruitment, afterschool Library Open Hours

\*See financial report attached

*FOR APPROVAL BY MEMBERSHIP*

**COMMITTEE REPORTS:**

**Extended Day:** Lauren Goodrich introduced as new playlab director; introduction of incoming board

**NEXT MEETING:** **Thursday**, September 22, 2016 at 7:00pm in the Cafeteria

**ADJOURNMENT:** Meeting adjourned at 6:30pm by Treasurer.

Minutes compiled by Aisha Johnson, Recording Secretary

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**THE P.T.A. OF P.S. 133K, INC.**  
**Statement of Activity**  
 May 2016

	<b>Total</b>
<b>Revenue</b>	
Advertising - enewsletter	300.00
Extended Day Enrollements	168.00
<b>Financial Donations</b>	
Annual Appeal	1,574.60
Grandparents Day	760.00
Theater Funding	365.00
<b>Total Financial Donations</b>	<b>\$2,699.60</b>
<b>Fundraising Activities</b>	
<b>Bake Sales</b>	
Monthly	152.54
<b>Total Bake Sales</b>	<b>\$152.54</b>
<b>Merchandise</b>	
Bi-monthly In Person Sales	284.50
<b>Total Merchandise</b>	<b>\$284.50</b>
Movie Night	1,037.80
<b>Silent Auction</b>	
Auction Items - Silent	3,800.00
<b>Total Silent Auction</b>	<b>\$3,800.00</b>
<b>Total Fundraising Activities</b>	<b>\$5,274.84</b>
Non Profit Income	0.00
<b>Partnership Fundraisers</b>	
Amazon Associates	259.61
Amazon Smile	9.92
<b>Total Partnership Fundraisers</b>	<b>\$269.53</b>
<b>Total Revenue</b>	<b>\$8,711.97</b>
<b>Gross Profit</b>	<b>\$8,711.97</b>
<b>Expenditures</b>	
<b>Community Event Expenses</b>	
<b>Graduations</b>	
5th Grade Graduation Expenses	670.45
<b>Total Graduations</b>	<b>\$670.45</b>
Teacher Appreciation	1,732.91
<b>Total Community Event Expenses</b>	<b>\$2,403.36</b>
<b>Extended Day Program</b>	
ED - Office/General Administrative Expenditures	150.00
ED - Supplies & Materials	64.00
ED - Vendor expense	6,516.25
<b>Payroll Expense</b>	
NYS Disability Insurance	-29.37
Payroll taxes	889.59

Salary and wages	7,570.83
<b>Total Payroll Expense</b>	<b>\$8,431.05</b>
Payroll processing fees	168.41
<b>Total Extended Day Program</b>	<b>\$15,329.71</b>
<b>Fundraising Activity Expenses</b>	
Movie Night Expenses	148.12
School Merchandise	96.85
Silent Auction	5,292.95
Auction Venue	-496.00
<b>Total Silent Auction</b>	<b>\$4,796.95</b>
<b>Total Fundraising Activity Expenses</b>	<b>\$5,041.92</b>
Grant Funding - Outgoing	16,666.00
PayPal Fees	44.92
<b>PTA Administrative Costs</b>	
Accounting Costs	282.69
Printing - banners, posters and copies	18.34
<b>Total PTA Administrative Costs</b>	<b>\$301.03</b>
<b>School/Teacher Grants Assistance</b>	
Primary Teacher/Classroom Grants	500.67
<b>Total School/Teacher Grants Assistance</b>	<b>\$500.67</b>
<b>Student Enrichment</b>	
Lunch Recess Support - Kids Orbit	2,755.20
<b>Total Student Enrichment</b>	<b>\$2,755.20</b>
<b>Total Expenditures</b>	<b>\$43,042.81</b>
<b>Net Operating Revenue</b>	<b>-\$34,330.84</b>
<b>Net Revenue</b>	<b>-\$34,330.84</b>

**THE P.T.A. OF P.S. 133K, INC.**  
**Statement of Financial Position**  
As of May 31, 2016

	<u>Total</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Bank Accounts	
Pay Pal	2,262.47
PayPal Funds Transfer Account	0.00
<b>TOTAL BUS CHK (2595)</b>	<b>265,609.07</b>
<b>Total Bank Accounts</b>	<b>\$267,871.54</b>
<b>Other current assets</b>	
Advance Payment Payroll	0.00
<b>Total Other current assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$267,871.54</b>
<b>TOTAL ASSETS</b>	<b>\$267,871.54</b>