

## SEPTEMBER PTA GENERAL MEETING MINUTES

**Date, Time, and Location:** Wednesday, October 18, 2017 6 PM Auditorium, 2017 8:30 am, Cafeteria

**Board Members Present:** Aisha Johnson (President), Jerome Tagger (Treasurer), Genevieve de Gaillande (Recording Secretary), Ann Henry (Co-VP of Development), Max Duykers, (Secretary of Communications), Denise Stokes (VP of Community Involvement), Jen Skoda (Co-VP of Development)

*(At least 8 association members, including a minimum of 2 board members and 6 parent members present; a quorum was reached.)*

**CALL TO ORDER:** The meeting was called to order by the President at 6:00 pm

**MINUTES:** Waive the reading of the September minutes. Approval of the minutes as written, There were zero (0) abstentions.

### REPORTS

**PRINCIPAL'S REPORT:** presented by Ms. Credle

- Attendance attendance attendance- we need to keep our numbers up so please make sure your kids attend school.
- School safety- everyone will be asked to show ID when remaining at school for meetings or going to events. Please work with the safety officers and show your IDS, as asked, regardless of whether they know you or not.
- Spirit week: taking place the week of 10/30
- November – student led conferences
- Parent meetings on Tuesdays- teachers will send survey to see what topics parents would like to discuss. Because of the PT conferences, Election Day and holiday, there won't be many in November but will start back up in earnest in December.

**PRESIDENT'S REPORT: deferring to the committees**

### **REPORT**

- SLT meeting took place 10/17.
- Role of this meeting is to draft the Comprehensive Education plan. This was an initial meeting to delve into goal setting. Survey will be sent around soon to parents.

**TREASURER'S REPORT:** presented by Jerome Tagger

- Summary of where we are- still early in the school year-
- Playlab- close to the usual target with income for first half of the year. On track with expenditures. Vendors are biggest expenses. 22% of the annual total- on track here.
- Income- annual appeal is starting to come in- through recurring donations.
- Cash position is sound- most of it is from Playlab. \$365, 000
- Excited to get the annual appeal up and running.
- Budgets have been confirmed- community activities, Playlab (ask Jerome what else is here)
- Although we are non-profit we have to file taxes- doing in in Feb or March

## COMMITTEE REPORTS:

Communications committee: presented by Max Duykers

Still need someone to help with graphic design. This work can be done remotely. Send your ideas to Max via email.

- **Extended Day committee: Christina Prostano, acting VP of PlayLab, Kim Gleason**

- Looking to hire another employee to support the running of the program.
- Always opportunities to volunteer
- Survey will come out this semester

Meeting is on 11/14 at 8:30 am

- **Fundraising committee: Jen Skoda (annual appeal), Ann Henry (auction)**

- Annual appeal-
  - Info will be coming, consistently, starting next week. Budgeted to raise \$105K. Give at any level. Yellow envelope will come out in backpacks next week.
- Bridge a gap – theatre, art, libraries,
- Ideally, each family would give \$300 but families should give what they can.
- Matching gifts are always great- reach out to companies you know who may want to do that. Sustaining donations.
- Ann Henry- Spring auction: as the date- May 5<sup>th</sup>
- Movie night 10/27- Ghostbusters

- We need volunteers and help with projector

Meeting date: 10/23 8:30 -9: 30 am

- **Garden committee- Aisha presented**

No requirement that you come to all meetings, we welcome all participation. May or may not be an opening for a chair position.

Meeting is 10/20 at 8:30 am

- **Language and Cultural Diversity, presented by Tim Wilkens, co-chair**

- Inaugural bakes sale- raised \$503!!!
- November 6<sup>th</sup> is world culture night pot-luck- performers and musicians. Families invited to bring dishes from their country of origin.
- Monday, the 6<sup>th</sup>, extension of Spirit week. World costume day.
- Today we have simultaneous Spanish translation happening.
- Refugee documentary film- date tbd

escuela@ps133 brooklyn.org

Meeting is 10/29 8:30- 9:30 am

- **Performing Arts Committee: presented by Esra Dayani**

Theatre for a new Audience

- Spring- new voices- learning how to write their own plays.
  - 5th graders: World theater project- Fall
  - 4th graders: New voices: Spring- how to write you own plays.
- Lower grades: have Ms. Davis or supplemented by residencies.
- Ms. Davis is doing a musical for 3<sup>rd</sup> year in a row. This year is 'Broadway Bound', for 4<sup>th</sup> and 5<sup>th</sup> graders. She is going to go out on leave in the winter. Therefore, we want to support his.
- Adds in program: if you know of anyone one know of a business that is kid friendly that would be applicable to us- ask him or her to put an ads in the program. This will come out in the newsletter.
- Facebook page- ps133performing arts
- Talent show- will be discussed at the next meeting- is it even viable?

performingarts@ps133brooklyn.org

Meeting is TBD

**OLD BUSINESS:** Voting to elect Kimberly Gleason as the VP of extended day. Oversees running of the Playlab program. We nominated her in September, now we are formalizing this.  
Motion from the floor- Christina; second- Paola. No objections or abstentions.

**NEW BUSINESS:**

- Daniel Dixon for Kids Orbit after school program  
Specialty based program- different specialist that comes in every day. Homework help, arts and crafts. To sign up grab a flyer at the security desk or call their office, speak to Reina, or grab Daniel when at school. No cap or deadline- rolling admissions.
- University settlement: done through lottery and is KG- 5. Lottery is done in the summer.
- PlayLab offers scholarships. New registration coming up in January. We gave out over 50 scholarships this year.
- Library is open- Wednesday from 2:45- 4:00 pm. Parents can come with their child and read with parents. Different language books options.

Community initiatives-

Support for family for Zack Martin friend who lost a neighbor in the Gowanus houses. [Zac@joytrellis.org](mailto:Zac@joytrellis.org)

**MEMBER QUESTION AND VOICES:**

Christine Prozano- CEC representative for CSD 13-

- Tours are coming up- November 2<sup>nd</sup>- middle school stroll between 9 am – 12 pm.
- Susan McKinney MS 265, MS 113, Fort Green Prep on Claremont.
- Another one on Nov 14<sup>th</sup>.
- Stack of flyers listing events is located in the office.

**ADJOURNMENT:** Meeting adjourned at 6:55 pm by President  
Next meeting 11/15 at 8:30 am in cafeteria

Minutes compiled by Genevieve de Gaillande, Recording Secretary

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