



MARCH PTA GENERAL MEETING MINUTES

Date, Time, and Location: TUESDAY, March 21, 2017, 8:30 a.m., Cafeteria

Board Members Present: Julie Couser (President), Kathryn Mora (Recording Secretary), Jerome Tagger (Treasurer) Christina Prostano (VP Playlab 133), April Johnson (VP Playlab 133)

(At least 8 association members, including a minimum of 2 board members and 6 parent members present; a quorum was reached.)

CALL TO ORDER: The meeting was called to order by the President at 8:28am.

MINUTES: Reading of the February meeting minutes was waived and minutes were accepted. There were zero (0) abstentions.

PRESIDENT'S REPORT: presented by Julie Couser.

- **Bylaws:** We are an official not-for-profit organization. We need to abide by the Chancellor's regulations and A660. The A600s has been revised so we need to bring our bylaws up to code so they are in alignment with the new revisions. Bylaws should be reviewed and revised every 2 years.

The A660, Chancellor's Regulations and our Bylaws are the governing documents for this organization- It is an important document dictating the business function of the PTA.

Julie Couser, Kathryn Mora and Kate Holt have revised our bylaws based on the A660 updates. We have one month for the membership to review these changes and at our next PTA meeting we need to vote the update bylaws in.

These will be posted online for the membership to review. Please contact Julie if you have any questions or change requests.

CEC: Kathryn Mora and Julie Couser went to the CEC candidate forum last night. CEC is like the SLT of the District. We have a sheet with all the candidates if anyone would like to see them. The President, Recording Secretary and Treasurer each get to vote for the CEC candidates.

Nominating Committee: We need 2 to 5 members to run the nominating committee. Help shape future of 2017/2018 PTA board. Canvas membership to encourage all PTA members to consider a position. Prepare and distribute notices. Help run elections.

Please contact Julie Couser if you are interested in helping.

Nominations will open Monday, May 15

Candidates Forum will be Weds, May 31 (May General Membership Meeting)

Election to take place Weds, June 14

- Suggesting moving last three PTA meetings:
 - April - From 19th to 26th

TO BE APPROVED BY MEMBERSHIP

- May - From 17th to 31st
- June - From 21st to 14th

---Motion passed to change PTA meeting dates. There were zero (0) abstentions-----

PLAYWORKS Tashan Kilkenny, Program Manager

- We understand the discontentment with the program right now. We are working with admin, our coach, kids orbit, and parents to improve your kids' recess experience.

- We have a lot of kids and a relatively small space. It's not safe to have the kids run around and play individual games. We have 5-7 group games going on everyday. We are moving to a 3 week rotation of set games. The first 2-3 days of that rotation the kids will sit and learn what games are available. Then for the rest of the 3 week schedule, the kids will go directly to the game they want. This will great decrease sitting time.

-Parents asking about unstructured play. Want more unstructured play.

Tashan: Our games are non competitive. The games are spaced out. There is a space that kids can just hang out. We can't have just open play without any games or areas of games. This is too chaotic and dangerous.

- Playworks has given a survey to all the kids in order to get feedback from them and see what they want.

- There is an issue with the marginalization of girls. Going to set up different games to accommodate everyone. Possibility of having girls game day. Also thinking about have clubs during recess. For example book club or lego club. Would be run by teachers.

REPORTS

TREASURER'S REPORT: presented by Jerome Tagger

- Cash position: \$393,119
- Revenue:
 - Playlab making up for Annual Appeal
 - Next up: auction!
- Expenditure generally on track
- Next month, likely vote for increased:
 - bookkeeping fees
 - Playlab vendor expenses

- Budget Committee
 - Revenue projections
 - Enrichment programs
 - Recess management

COMMITTEE REPORTS:

Grant Committee: Presented by Seri Entel

- Our grant committee has not been active in a long time. We need to get organized and be strategic so we can actively find and apply for grants. There are many opportunities for us to take advantage of. Seri is willing to organize the grant files, find appropriate grants for the school but does not have time to write the grants. We need volunteers!

- Do you have experience writing grants?

TO BE APPROVED BY MEMBERSHIP

- Can you help the school identify sources of financial support?
- We could use your help! Please contact Seri if you want to get involved.
seri.worden@gmail.com

SLT presented by Ana Bartolome

- Push for hands-on science in classroom
- Encourage Teachers to apply for STEM based grants
- Recently received grant for rolling carts full of STEM supplies
- Diversity Initiatives- working with a consulting firm to help with issues of diversity within our community.

PLAYLAB, Christina Prozano and April Johnson

Playlab has been very profitable since it's inception 2 years ago

2014-2015 profit of \$29K

2015-2016 profit of \$100K

2016-2017 profit of \$90K

Playlab is now the same size as Kids Orbit and University Settlement

Provided 150 scholarships since it opened.

Playlab as a business is a huge administrative job which causes problems within the program. There is a lot of work that needs to be done. We need more volunteers. Would be beneficial to have a committee in order to create continuity within the program. Need a committee chair- please see April or Christina if you are interested.

It is a ½ million dollar business being managed by volunteers which is potentially a huge problem. We need to set systems in place and make sure we are sustainable with volunteers in order for the program to survive.

We can't run the program unless we fill the VP of Playlab positions. Some of the roles for this position are: vendor management, create schedule, liaise between Lauren the director and the PTA board, payroll, oversee financials.

Please contact April and Christina at playlabvp@ps133brooklyn.com

NEXT MEETING: April, 26 at 6pm

ADJOURNMENT: Meeting adjourned at 10:08 by President.

Minutes compiled by Kathryn Mora, Recording Secretary

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