



February PTA General Meeting Minutes

Date, Time, and Location: Wednesday, February 24, 2016, 8:30 a.m., Auditorium

Board Members Present: Kevin Ryan-Young (President), Aisha Johnson (Recording Secretary), Carlos Saavedra (Co VP(s) of Community Involvement), Kathryn Mora (VP of Development), Christina Prozano (Co VP(s) of Extended Day), Carl Persak (Assistant Treasurer).

(At least 8 association members, including a minimum of 2 board members and 6 parent members present; a quorum was reached.)

CALL TO ORDER: The meeting was called to order by the President at 8:37am.

Minutes: Reading of the 1/20/16 meeting minutes was waived and minutes were accepted – 1 abstention

REPORTS

PRESIDENT'S REPORT: presented by Kevin Ryan-Young

Thank you to volunteers; new volunteers needed; nominations coming up for board positions; talk to current board members to get a sense of time commitment; bulletin board outside the of the PTA room – shout outs; introduced Dr. Francis of Park Slope Kids Dental Care – February children's dental health month; drawing contest to promote dental hygiene – what dentistry means to kids; donated toothbrushes; preventive care; pediatric dentistry.

PRINCIPAL'S REPORT: presented by Principal Heather Foster Mann

New Chancellor initiative – Algebra for All – grade 5 classes become compartmentalized; strengthen math skills – particularly algebra; 5 year plan, first cohort, one teacher trained specifically in math, intensive professional development; middle school process starting in 5th grade beginning in fall 2016 – children more prepared for middle school; 4th graders prep this year in the spring with moving to classes to get them in the middle school mindset; Student Led Conferences – need parent support, citywide initiative, child needs to be there, kids take ownership of their learning - setting goals for learning, showcase; be on time; complete feedback forms

TREASURER'S REPORT: presented by Carl Pesak

Reporting January 2016 #s

APPROVED BY MEMBERSHIP

- o Total Revenue - \$109,641 – most of that attributed to playlab enrollments; kickback from school photos came in January – School Photos was a big hit - \$2,964 earned – over \$300 more than budgeted
 - o Total Expenditures - \$25,548
 - o Total Assets as of 1/31/16 - \$291,058.00
 - Annual Appeal – as of 2/19/16 – \$71,897 – total still on track to hit \$75K goal
 - Upcoming business related items:
 - o Review of playlab surplus money
 - o PTA Budget meetings for 2016/2017 planning - first meeting to happen Tuesday, March 15 @ 8:30AM in PTA office.
 - Treasurer Board Position – open for 2016/2017 school year.
 - Budget Adjustment Vote for increase of Auction expense budget – space rental to accommodate 200 guests, cost of approx. \$4000
- Motion passes

*See financial report attached

COMMITTEE REPORTS:

Title I – presented by Tim Wilkins – committee member; parent involvement initiative in the spring; RAZ Kids (interactive/game environment/speak/pronunciation) and Reading A-Z online learning tools; leveled reading in English, French and Spanish for online reading or printing; 10-11 classrooms already using; looking to expand to school wide license; making at least one computer and printer available in the school to parents.

Fundraising - presented by Kathryn Mora – auction on April 9th at Bric Arts; still need auction items; connections to a business or companies; go on the website and download solicitation letter

Extended Day (playlab133) - presented by Christina Prozano – new semester has begun; first off site experiences; prioritizing scholarships – 50 students receiving scholarships in Term 2.

Nominating Committee – presented by Kevin Ryan-Young – meeting Thursday, March 3, 8:30 am in the PTA office; volunteers needed; email

NEW BUSINESS:

Presentation - Helping Your Children with Homework: by Carlos Saavedra

*See handout attached

NEXT MEETING: March 16, 2016 at 6:00pm in the Auditorium

ADJOURNMENT: Meeting adjourned at 9:25am by President.

Minutes compiled by Aisha Johnson, Recording Secretary

APPROVED BY MEMBERSHIP

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THE P.T.A. OF P.S. 133K, INC.
Statement of Activity
 January 2016

	Total
Revenue	
Extended Day Enrollements	102,489.89
Financial Donations	
Annual Appeal	3,510.80
Total Financial Donations	\$3,510.80
Fundraising Activities	
Bake Sales	
Monthly	227.94
Total Bake Sales	\$227.94
Merchandise	
Bi-monthly In Person Sales	273.00
Total Merchandise	\$273.00
Total Fundraising Activities	\$500.94
Non Profit Income	0.00
Partnership Fundraisers	
Amazon Associates	175.06
School Photos	
Fall Photos	2,964.78
Total School Photos	\$2,964.78
Total Partnership Fundraisers	\$3,139.84
Total Revenue	\$109,641.47
Gross Profit	\$109,641.47
Expenditures	
Extended Day Program	
ED - Office/General Administrative Expenditures	150.00
ED - Vendor expense	270.00
Insurance - Extended Day	4,489.00
Payroll Expense	
NYS Disability Insurance	-37.70
Payroll taxes	1,179.74
Salary and wages	10,039.22
Worker's Compensation Insurance	504.09
Total Payroll Expense	\$11,685.35
Payroll processing fees	269.82
Total Extended Day Program	\$16,864.17
Fundraising Activity Expenses	
Movie Night Expenses	447.00

Silent Auction	1,425.00
Auction Venue	2,200.00
Total Silent Auction	\$3,625.00
Total Fundraising Activity Expenses	\$4,072.00
PayPal Fees	2,646.10
PTA Administrative Costs	
Accounting Costs	340.00
Total PTA Administrative Costs	\$340.00
School/Teacher Grants Assistance	
Cluster Teacher Grants	259.00
Primary Teacher/Classroom Grants	1,367.42
Total School/Teacher Grants Assistance	\$1,626.42
Total Expenditures	\$25,548.69
Net Operating Revenue	\$84,092.78
Net Revenue	\$84,092.78

THE P.T.A. OF P.S. 133K, INC.
Statement of Financial Position
As of January 31, 2016

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
Pay Pal	101,910.98
PayPal Funds Transfer Account	0.00
TOTAL BUS CHK (2595)	<u>189,147.27</u>
Total Bank Accounts	\$291,058.25
Other current assets	
Advance Payment Payroll	0.00
Total Other current assets	<u>\$0.00</u>
Total Current Assets	<u>\$291,058.25</u>
TOTAL ASSETS	\$291,058.25