



SEPTEMBER PTA GENERAL MEETING MINUTES

Date, Time, and Location: Thursday, September 22, 2016, 7:00 p.m., Auditorium

Board Members Present: Julie Couser (President), Jerome Tagger (Treasurer), Christa Rimonneau (VP of Development), Aisha Johnson (Ass. Treasurer), Kathryn Mora (Recording Secretary), Christina Prostano and April Johnson (VP Playlab 133)

(At least 8 association members, including a minimum of 2 board members and 6 parent members present; a quorum was reached.)

CALL TO ORDER: The meeting was called to order by the President at 7:00 pm.

PRESIDENT'S WELCOME: presented by Julie Couser.

Have gotten off to a great start with community events: Uniform Swap, Boohoo yahoo breakfast, and Dads Take your Kid to School.

Another important role of the PTA is fundraising and you will hear more about that. Fundraising makes all our efforts possible.

-We gave every teacher a \$50 gift card.

-Officially opening up the library afterschool to our students.

-Annual Appeal is coming.

-Other ways we reach that goal: bake sales, movie nights, partnerships, read-a-thon, auction.

Not just about fundraising- support through volunteerism. There is only 1 paid employee on the PTA, the playlab director. Please volunteer in any way you can- become a part of your community.

Introduction of the PTA Executive Board: Jerome Tagger, Aisha Burwell, Kathryn Mora, Denise Stokes, Christina Prostano, April Johnson.

MINUTES: Reading of the 6/22/16 meeting minutes was waived and minutes were accepted. There were zero (0) abstentions.

REPORTS

PRINCIPALS REPORT: Schools accomplishments are improving. We improved 15.5% over eth past year on the school's overall grade. Huge improvements have been made in the students math and reading level proficiency tests. We are scoring 42% and 46% average.

We will continue to focus on improving math education this year.
Over 770 students in the school this year.

TO BE APPROVED BY MEMBERSHIP

PRESIDENT'S REPORT:

Library open hours- October 5th and every Wednesday that school is open library will be open from 2:40PM to 4:00PM

Mr. Ratner will be running the program and will have library cards available. 2 week book check out period. Students will be allowed to use computers for 30 min time slots.

TREASURER'S REPORT: presented by Jerome Tagger

Most of what has happened since June has been the transfer of duties.

Year end net revenue: \$98,926.24,

Cash Balance Year End: \$181,000

Coming up for Oct meeting will be the budget approval that was presented in June.

There are some minor changes.

- School will cover Theater for a New Audience
- PTA to take Kids Orbit bill 100%
- PTA goal to pay back school for Theater for a New Audience at end of year.
- Final playlab 133 still being vetted.

COMMITTEE REPORTS:

Garden Committee: presented by Sorayya, Denise Morales, Caryn

Started in 2012 at the old school. We have grown with community effort.

Ms Harbin using the garden already for classes.

Idea of the garden is that it will become an outdoor classroom for our children.

Oct 7th at 9:30am, we are have a ribbon cutting ceremony. Right after 1st Friday

Playworks: presented by Coach Ty.

Our mission to turn regular recess into stationed recess and teach conflict resolution.

Will have junior coaches from 4th and 5th grade.

Language and Cultural Diversity, presented by Tim Wilkens.

Answer questions to language learning. Foster our multi cultural community.

Performing Arts Committee: presented by Esra Dayani.

We weren't able to do talent show last year but hope to do that again

We helped launch: Theater for a New Audience, Creative Stages and World theatre project for 5th grade.

We want to support the programs that already exist here at school.

We are looking to help our drama teacher do more within the school. Build props, build sets, make costumes. Also want to help Ms. Hudson. Also Ms. Wylie as the dance teacher. Please volunteer.

PRESIDENT'S REPORT CONT.:

Call for Fundraising volunteers

Need chair for grant writing

Need a chair for auction

TO BE APPROVED BY MEMBERSHIP

Secretary of Communications resigned. We are holding an open nomination in Oct meeting. Vote will happen

We will also vote on the budget in October.

Upcoming events: Annual Appeal, Bake Sale, Movie Night, School photo day

NEXT MEETING: October 19, 2016 at 8:30am location TBD

ADJOURNMENT: Meeting adjourned at 7:38PM by President.

Minutes compiled by Kathryn Mora, Recording Secretary

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	<u>Total</u>
Revenue	
Advertising - enewsletter	150.00
Extended Day Enrollements	3,180.00
Financial Donations	
Annual Appeal	3,683.75
General Donations	45.00
Total Financial Donations	<u>\$3,728.75</u>
Fundraising Activities	
Bake Sales	
Monthly	69.81
Total Bake Sales	<u>\$69.81</u>
Book-A-Thon	963.50
Merchandise	
Bi-monthly In Person Sales	65.00
Total Merchandise	<u>\$65.00</u>
Movie Night	612.45
Silent Auction	
Ticket Sales	2,937.73
Total Silent Auction	<u>\$2,937.73</u>
Winter Fair	
Concert Tickets	70.00
Total Winter Fair	<u>\$70.00</u>
Total Fundraising Activities	<u>\$4,718.49</u>
Non Profit Income	0.00
Partnership Fundraisers	
Amazon Associates	215.33
Farmigo	111.47
Tea Clothing	201.02
Total Partnership Fundraisers	<u>\$527.82</u>
Total Revenue	<u>\$12,305.06</u>
Gross Profit	<u>\$12,305.06</u>
Expenditures	
Community Event Expenses	
Teacher Appreciation	191.21
Total Community Event Expenses	<u>\$191.21</u>
Extended Day Program	
ED - Office/General Administrative Expenditures	657.81
ED - Supplies & Materials	1,371.33
ED - Vendor expense	20,813.75
Payroll Expense	
NYS Disability Insurance	-31.39
Payroll taxes	1,096.94
Salary and wages	9,335.10
Total Payroll Expense	<u>\$10,400.65</u>
Payroll processing fees	103.25
Total Extended Day Program	<u>\$33,346.79</u>

Fundraising Activity Expenses	
Movie Night Expenses	112.88
Silent Auction	475.65
Auction Venue	2,935.00
Total Silent Auction	\$3,410.65
Total Fundraising Activity Expenses	\$3,523.53
PayPal Fees	69.15
PTA Administrative Costs	
Accounting Costs	212.50
Office Supplies	13.07
Printing - banners, posters and copies	82.73
PTA General Membership Meetings	45.00
Total PTA Administrative Costs	\$353.30
School/Teacher Grants Assistance	
Primary Teacher/Classroom Grants	1,961.42
Total School/Teacher Grants Assistance	\$1,961.42
Student Enrichment	
Lunch Recess Support - Playworks	5,000.00
Total Student Enrichment	\$5,000.00
Total Expenditures	\$44,445.40
Net Operating Revenue	-\$32,140.34
Net Revenue	-\$32,140.34

THE P.T.A. OF P.S. 133K, INC.
Statement of Financial Position
As of March 31, 2016

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
Pay Pal	5,100.45
PayPal Funds Transfer Account	0.00
TOTAL BUS CHK (2595)	275,686.29
Total Bank Accounts	\$280,786.74
Other current assets	
Advance Payment Payroll	0.00
Total Other current assets	\$0.00
Total Current Assets	\$280,786.74
TOTAL ASSETS	\$280,786.74

THE P.T.A. OF P.S. 133K, INC.
Statement of Activity
July 2015 - March 2016

	<u>Total</u>
Revenue	
Advertising - newsletter	300.00

Extended Day Enrollements	329,193.51
Financial Donations	
Annual Appeal	76,591.06
General Donations	675.00
Total Financial Donations	\$77,266.06
Fundraising Activities	
Bake Sales	
Election Day	70.08
Marathon	256.36
Monthly	1,192.66
Total Bake Sales	\$1,519.10
Book-A-Thon	6,614.85
Merchandise	
Bi-monthly In Person Sales	4,996.36
Fall Festival	403.00
Online Sales	298.98
Spirit Week	585.00
Winter Fair	78.00
Total Merchandise	\$6,361.34
Movie Night	3,975.86
Silent Auction	
Sponsor Donations	722.15
Ticket Sales	3,124.52
Total Silent Auction	\$3,846.67
Winter Fair	
Concert Tickets	2,009.87
Food & Activity Sales	536.00
Vendor Tables	2,250.00
Total Winter Fair	\$4,795.87
Total Fundraising Activities	\$27,113.69
Non Profit Income	0.00
Partnership Fundraisers	
Amazon Associates	2,036.46
Amazon Smile	34.86
Christmas Tree Partnership	240.00
Farmigo	399.06
FunRun	732.34
Mabel's Labels	129.36
School Photos	
Fall Photos	2,964.78
Total School Photos	\$2,964.78
School Supply Sales	1,379.61
Tea Clothing	201.02
Total Partnership Fundraisers	\$8,117.49
PayPal Income	0.00
Total Revenue	\$441,990.75
Gross Profit	\$441,990.75

Expenditures**Community Event Expenses**

Harvest Mixer	0.00
Teacher Appreciation	605.19
Volunteer Appreciation	173.26

Total Community Event Expenses **\$778.45**

Extended Day Program

ED - Office/General Administrative Expenditures	2,166.52
ED - Supplies & Materials	5,892.78
ED - Vendor expense	104,220.89
Insurance - Extended Day	4,489.00
Payroll Expense	
NYS Disability Insurance	-163.93
Payroll taxes	5,384.02
Salary and wages	45,818.80
Worker's Compensation Insurance	504.09

Total Payroll Expense **\$51,542.98**

Payroll processing fees **1,015.32**

Total Extended Day Program **\$169,327.49**

Fundraising Activity Expenses

Annual Appeal Parent Mixer	82.18
Movie Night Expenses	918.55
School Merchandise	3,117.50
Silent Auction	3,096.65
Auction Venue	5,135.00

Total Silent Auction **\$8,231.65**

Winter Fair **475.32**

Total Fundraising Activity Expenses **\$12,825.20**

PayPal Fees **8,635.64**

PTA Administrative Costs

Accounting Costs	2,562.96
Insurance - PTA Liability & D&O	569.00
Office Supplies	378.41
Printing - banners, posters and copies	610.22
PTA General Membership Meetings	45.00
Subscriptions (I.E. Basecamp)	96.74

Total PTA Administrative Costs **\$4,262.33**

School/Teacher Grants Assistance

Cluster Teacher Grants	259.00
Primary Teacher/Classroom Grants	4,652.58

Total School/Teacher Grants Assistance **\$4,911.58**

Student Enrichment

Classroom Libraries	1,035.00
Lunch Recess Support - Kids Orbit	11,020.80
Lunch Recess Support - Playworks	30,500.00
Studio in a School	15,300.00
Theater for New Audience	9,840.00

Total Student Enrichment	\$67,695.80
Total Expenditures	\$268,436.49
Net Operating Revenue	\$173,554.26
Other Revenue	
Other Income	123.99
Total Other Revenue	\$123.99
Net Other Revenue	\$123.99
Net Revenue	\$173,678.25