

MAY - PTA GENERAL MEETING MINUTES

Date, Time, and Location: Wednesday, May 16, 8:30 am - cafeteria

Board Members Present:

Aisha Johnson (President), Jerome Tagger (Treasurer), Genevieve de Gaillande (Recording Secretary), Ann Henry (Co-VP of Development), Denise Stokes (VP of Community Involvement), Christa Rimmoneau (Co-VP of Development)

Call to Order – 8:35 am

Reading and Approval of Minutes - Motion to waive the reading of the minutes for April 2018. No abstentions.

Approve them as written- motion, second and approved.

Principal's Report – Heather Foster Mann

- Career day is coming up-please let Ms. McLeod know if you are interested in participating.
- MOSL assessments are happening now. Results are scanned, compiled, and sent back to school. Parents don't get info, more for schools to report to state on this. Heather will get back to us on if we can get an assessment.
- May 23rd-
 - Game night. PT conferences. More about engagement than conferences.
 - Special info session for 4th grade parents that night too.
- Thank you for all the wonderful events:
 - Teacher appreciation week was amazing! Every year it get better and better.
 - Auctions was fabulous.
 - Iftar breakfast.
 - Events are making us more inclusive. Keep it up.
- Question: Spring festival- haven't had it for a few years to not compete with the auction. HFM is open to discussing having this back on next year. Good way for new families to come to get a sense of the school.
- University settlement does one that is during the school day- this year it will be June 8th.

Treasurer's Report - Jerome Tagger / ptatreasurer@ps133brooklyn.org

Was a very busy few month in terms of fundraising, Auctions, read-a-thons, movie night, dance parties, bakes sales, staffle- raffle.

Situation is sound.

- Cash on hand 30 April: \$ 383,713.16
- Accounts don't reflect auction yet
- Budget generally on track
- Taxes filed- even if we don't pay, we have to file for compliance.
- Budget committee:
 - 2nd meeting happened.

- Next meeting in June will present budget projections for SY 1819. Waiting for projections from PlayLab (this has evolved over the years). Also looking at other budget increases for various committees/ community involvement/ volunteer activities.
- Hard to do long-term thinking because of people's schedules, etc. Ways to support these efforts:
 - Initiating conversations with other PTAs
 - Organize a 'retreat' of sorts with admin in summer.

Budget approvals needed:

- Playlab Supplies and Materials : \$3,600 (more activity)
- Disability insurance from \$1,500 (new survey, staff increases)
- Movie night expenses \$1,600 (in line with income)
- Read-a-thon expenses \$2,500 (book purchases unbudgeted)
 - Author readings, purchasing of books, we do an advance and resell them.
- PayPal fees \$14,700 (more activity) - we pay a small percentage for every transaction. Forecast to go up about \$700.
- Teacher grants \$10,050
- Kids Orbit: \$73,950 (contract revised after the budget) has increased by about 6K. Lunch support increased this due to more staff hours because of period scheduling.

Question: is there any sort of survey or review that we do to give feedback on their support?

Vanessa: The benefit of their supports began to be seen in January.

Most of this is offset by income, but increases are the overall spending here.

Motion to approve the increased expense budget items above. Second, all in favor, no opposition or abstentions.

5th grade committee: Denise Stokes - superseniors@ps133brooklyn.org

- Having a bake sale 5/18 to raise some extra money. Call to have 4th grade families to come help. Lots going on that day.
- Matilda play, career day. All hands on deck.
- Kate Rubin

Communications committee: Max Duykers communications@ps133brooklyn.org

- His term will end and we need not only a chair but also members. Has been a wonderful experience. We need photographers, web design, and graphic design.
- Training: comms training day, June 18th, to pass on the skills. Participants will learn: updating website, calendar, mail chimp, weekly newsletter, volunteer sheets, social media, school tour sign ups. Translation of the newsletter, and web page into Spanish and French.

Extended day: Christina Prozano extendedday@ps133brooklyn.org

TO BE APPROVED BY MEMBERSHIP



- Playlab open house week is coming up- and email will go out- please let Luran know if you will be attending.
- Doing a survey after open house week and then using the next meeting to talk about vendors.

Fundraising committee: Christa Rimmoneau / development@ps133brooklyn.org

- Auction: budgeted for \$55K with hope of bringing in 65K. Grossed \$82K.
- Items need to be picked up in the PTA office. Please encourage people to pick them up.
- Grandparent's day is June 1- starting at 1:30 pm. Chaired by Jen Skoda.
- School supplies- Ann Henry will run this. We may do Mulee again. Goal is to sell it all over summer, not into the school year. Easy was to raise money and get supplies to the schools.
- This weekend we are supporting PS 282. They are doing an art festival Saturday 11 am -2 pm to support. They came to our auction and volunteered.
- Need people for the committee next year.

Garden Committee: presented by Kara Zimmerman / garden@ps133brooklyn.org

- Classes have been coming out to help plant- the garden is looking nice.
- Mr. Noel is working on stuff with 5th graders. Garden signs out of metal letters and then a legacy-painting project.
- Need a garden chair for next year.

Language and Cultural Diversity Committee: Tim Wilkens- escuela@ps133brooklyn.org

- Iftar event with our Arabic speaking families. Many of our Yemeni families came as well as our Arabic speaking French families. Great to build bridges, make our families feel welcome, and connect them to resources.
- Mr. D, Ms. McGhie and Ms. Cruz were there as well.
- 45 people attended. Want to see these types of events continue.
- Come to the committee with ideas and please find people to get involved for next year.

Nominations committee: presented by Kara Zimmerman nominations@ps133brooklyn.org

- Nominations are open. Can write someone in. Has to be a current parent and someone who will be a parent next year.
- No financial conflicts and can't be a DOE employee.
- Google doc link is available for nominations. Can be anonymous.
- Candidate's forum is on May 31st at 8:30 am in cafeteria. Elections are June 13th beginning at 8 am.

Performing arts committee: Esra Dayani / performingarts@ps133brooklyn.org

TO BE APPROVED BY MEMBERSHIP



- Creative stages plugs into ELA programming. Matilda is being performed by 3rd graders 5/18. Come to support.
- Urban choir: 4th graders had a show all together. Was really well received. Parents and students really enjoyed it.
- TFNA- really part of the fabric of our school. Looking at what this will cost for next year to ensure we continue with this program.

Volunteering:

Super important part of our organization, we can't do what we do without volunteers. Excited to brainstorm ways to build on this for next year.

Meeting adjourned 9:29 am