

## MAY - PTA GENERAL MEETING MINUTES

**Date, Time, and Location: Wednesday, June 13, 8:30 am – auditorium**

### **Board Members Present:**

Aisha Johnson (President), Jerome Tagger (Treasurer), Genevieve de Gaillande (Recording Secretary), Ann Henry (Co-VP of Development), Denise Stokes (VP of Community Involvement), Christa Rimmoneau (Co-VP of Development) Ann Skoda (Co-VP of Development), Max Duykers (Communications Secretary).

**Call to Order – 8:41 am**

**Reading and Approval of Minutes** - Motion to waive the reading of the minutes for May 2018 put forth. Second. No abstentions or objections.

Approve them as written- motion, second and approved.

### **Treasurer's Report - Jerome Tagger / [ptatreasurer@ps133brooklyn.org](mailto:ptatreasurer@ps133brooklyn.org)**

May financials- highlights

- As of 5/2- \$384,351.82 in account
- Lots of activities sprung up as captured in the report.
- End of year: close to our goal of net operating revenue- slightly above.
- Approval request- PlayLab vendors increase spend. Budgeted \$210,000, Spent \$220,285.
- Budget for 1819- mirrors this year with some modifications- reflect maturing of the school and PTA- more stability of student counts, fundraising, other revenue generating activities.
- Considerations- can we be spending more on community activities, less on recess and other larger initiatives, and thinking about resource management.
- The budget tracks all these things and variances of programs and will be revised. Should give confidence that the PTA can operate next year. Board has a mandate to spend money in July and August. When we come back in fall, there may be some other revisions.
- We vote today to approve the budget. At monthly meetings in the year, treasurer will report and can highlight modifications and bring it up for vote to membership.

Questions:

What are charitable contributions? PTA front-loaded money for some vendors that the school couldn't pay and then we get reimbursed. Essentially flow of money between admin and PTA.

Ann B- what if we want to propose spending for teacher supports? Bring them to the membership and it will be considered and voted on. There are also the teacher grants each year. At any general membership meeting, this can also be brought forth.

A lot is spent on student enrichment- this is not only paying for bodies to support but also the management of these people.

Kids Orbit- do we have a review process in place for their supports? Currently there is open forum for feedback (Ratner, lunch committee), nothing formal yet.

**Budget approvals needed:**

- Motion to approve the increased expense budget items for PlayLab vendors: Second, all in favor, no opposition or abstentions. Approved.
- Motion to approve the proposed 1819 budget as presented. Second, all in favor, no opposition or abstentions. Approved.

**Communications committee: Max Duykers [communications@ps133brooklyn.org](mailto:communications@ps133brooklyn.org)**

- Committee needs volunteers. Lots of fun.
- Training day on Friday June 22<sup>nd</sup> to pass on knowledge.

**Extended day: Christina Prozano [extendedday@ps133brooklyn.org](mailto:extendedday@ps133brooklyn.org)**

- Playlab showcase was a success!
- Three new VPs- exciting.
- Trying to have a meeting to discuss vendors and prep for next year.

**Garden Committee: presented by Kara Zimmerman / [garden@ps133brooklyn.org](mailto:garden@ps133brooklyn.org)**

- 5<sup>th</sup> grade legacy project- with Mr. Noel and Ms. Johnson working with Studio in a School.
- Installation days June 19<sup>th</sup> and June 20 from 12-4 pm- WE NEED SUPPORT. Reach out to Kara if you are interested.
- Need a garden chair for next year.

**Language and Cultural Diversity Committee: Ann Bartolome / Tim Wilkens- [escuela@ps133brooklyn.org](mailto:escuela@ps133brooklyn.org)**

- Lots of exciting things planned for next year.
- Lots has been done to support our Spanish speaking families. Meetings were taking place every Friday in the spring. "Nuestra Escuela". Hoping to have this for French and Arabic families.
- Need people to join this committee and help with initiatives. There will be a sub-committee to help with recruitment and outreach to Title 1 families. Talk to Anna and Time to get involved about ensuring economic diversity.
- Big push next year to get more translation of our newsletters, communications, flyers, etc.

**Nominations committee: presented by Kara Zimmerman [nominations@ps133brooklyn.org](mailto:nominations@ps133brooklyn.org)**

None of the PTA positions are contested. Therefore, we need a verbal vote to elect them:

- President: Aisha Johnson
- Treasurer: Max Duykers

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- Secretary of Communications: Angela Pennyfeather
- Assistant treasurer: Ben Millard
- Co-Recording Secretaries: Alison Galiley & Tim Wilkins
- Co-VPs of Extended Day: Kim Gleason, Christa Rimmoneau, & Laurie Corson
- Co-VPs of Community Involvement: Ann Henry & Tonya Taylor
- Co-VP's of Development: Jen Skoda, Seri Entel, & Tyeesha McDonald

Motion to elect the unopposed candidates to office. Second, all in favor, opposed, not abstentions.

Congratulations to our new board!

**Fundraising / Development committee: Jen Skoda**

- Supplies ordering- communications went out around this so make sure you participate and do so early.
- Dance party- June 22<sup>nd</sup>- Tonya needs volunteers. It will be outside so we need volunteers.
- Call for volunteers for all of the activities next year. Will be a huge push at the beginning of the year for this.

**Performing arts committee: Esra Dayani / [performingarts@ps133brooklyn.org](mailto:performingarts@ps133brooklyn.org)**

- Year in review- creating a dedicated PAC web page. Help us get more plugged in as an authentic performing arts program. Helping message this as a feeder school for middle school.
- PAC Facebook page is alive and well.
- Urban choir- was amazing- everyone really enjoyed it.
- Creative stages- for 3<sup>rd</sup> grade parents- the Matilda show was amazing.
- Thinking of switching some programming around. Come to a committee meeting to talk about this.
- Christina Prozano will become co-chair of this committee- yay!
- Holiday shows- teachers need help with prep and support for the shows. Let your class parents know and make sure to check in with Ms. Davis.
- Performances- to support all the different shows-there will be a teach request form moving forward so equipment is properly used, tracked, and stored.

**Volunteering:**

Early in the new school year, we will work to garner interest and lock people in for small to large tasks. Think about things we can do from home (tech stuff, graphics, collating, printing, etc).

To our new families, pre-K and KG parents- they may show up day 1 and marvel at how well things are running- let them know early on it takes a lot of effort and get them involved.

There is a volunteer appreciation breakfast from 8:30-10 am June 14<sup>th</sup>. Please join.

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Committees: need to ensure we leave a historical record of what has happened so that there is continuity.  
Make sure to keep track of meetings, notes, and communications.

Meeting adjourned 9:40 am